



# Library Card Application

301 N Main St., PO Box 825  
North Webster, Indiana 46555

*Past, present, future - all in one place*

\*Name \_\_\_\_\_

\*First

Middle

\*Last

\*Date of Birth \_\_\_\_\_ mm-dd- yyyy

Primary ID type: Choose 1- Driver's License or State issued photo ID  
For minors under age 18, parents must present ID

\*ID# \_\_\_\_\_ If ID is not an Indiana ID, please list state. If address on ID is not current address, please provide current bank statement, utility bill, tax receipt or rental agreement.

\*Mailing Address: \_\_\_\_\_  
Street or PO Box

\*City

\*State

\*Zip Code

\*Physical Address: \_\_\_\_\_  
\*Street \*City \*State \*Zip Code

Email Address: \_\_\_\_\_

\*Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Other/Cell Phone: \_\_\_\_\_

Please circle which of the following phone numbers you would like to be notified by? Daytime/ Evening/ Cell

\*Type of Card Requested: \_\_\_ Resident \_\_\_ Resident (limited access)- **No R rated video** \_\_\_ Student  
\_\_\_ Student (limited access)- **No R rated video**

\*Student cards are only for students who attend North Webster Elementary, but **do not** live in Tippecanoe Township. Students who attend West Noble, Milford, or Syracuse Elem. School need to obtain library cards from their respective libraries.

\_\_\_ Non Resident \$68.00 \_\_\_ Non Resident (limited access)- No R rated video \$68.00

By signing this application, you are accepting responsibility for paying outstanding fines, costs for replacing lost materials and for any other outstanding materials on you or your child's account.

\_\_\_\_\_  
\* Applicant's Signature

\_\_\_\_\_  
Parent's Name (Parent must sign if applicant is a minor)

**\* Required Fields**

[Board Approved 2/20/2013]

## Computer & Internet Use Policy

1. **You must have a current library card if you live in Tippecanoe Township. You may not have any outstanding fines or delinquent materials.** This Computer Use Policy must be accepted each time you log onto the library computers.
2. **Guest passes will be issued to non-resident patrons for computer use only.**
3. **Patrons below the age of 12 must be accompanied by an adult or parent when using computers. Patrons aged 12 -18 must have form signed by parent or legal guardian.**
4. The library management has the right to set and enforce rules and regulations concerning the use of the computers. Any or all rights to access may be suspended or revoked by the North Webster Community Public Library Director or designated supervisor at any time, without prior notice or hearing, for abusive conduct or violation of the conditions of use set forth in this document. Reinstatement of these rights is at the discretion of the library director.
5. Computers are available for use on a first come, first served basis.
6. Initial sessions on the computer will/may be limited to 45 minutes per patron. If computers are available, you may be offered two (2) 15-minute extensions by PC Cop, our time management software. Inform the desk staff if you are working on a project that requires more than 45 minutes, when you sign in. Unreserved time is open for use on a first come, first served basis.
7. Printing costs: \$.10/page for black & white; \$.25 / page for color
8. The computers' hard disk drives are for the storage of library software and information. Please do not save your files there. Use your own flash drive to save documents.
9. Anyone found to be abusing computers in any way will forfeit further library computer use. This includes erasing any library-stored data or programming on the hard disks or altering settings.
10. You are responsible for any damage occurring to the library hardware or software due to inappropriate actions while using the computer. Fees will be assessed and charged to the patron for required repairs or replacement.
11. Software and other data downloaded from the Internet may contain a virus which may be harmful to personal computers. Users are forewarned to use virus-checking software on such downloaded data prior to loading in personal equipment. The library is not responsible for damages to a user's software, data or hardware which may occur from use of the library's computers or Internet Service.
12. It is prohibited to use library computers to create, view, transmit, print or otherwise distribute pornographic, obscene, sexually explicit or racist materials.
13. Internet is not to be used for solicitation, advertisement or any other commercial purposes.
14. Users agree to anonymous monitoring of their computer use by the library and its personnel to ensure compliance with library policies.
15. Users found to be illegally copying copyrighted software from library computer or whose conduct on the Internet violates federal, state or local laws will be prosecuted to the full extent of the law. Evidence of illegal activity will be reported to the proper legal authorities in the investigation of illegal activities.
16. While it is the policy of the library to protect the user's right to privacy as much as possible, security is technically difficult to achieve. Electronic communications and files could become public. Therefore, communication carried on via the Internet should not be considered confidential.
17. The North Webster Community Public Library makes no warranties of any kind, neither expressed nor implied, for the Internet access it is providing, that the functions or content of the system will meet any user's specific requirement or that it will be error-free or trouble-free, current or uninterrupted. North Webster Community Public Library will not be liable for any direct, incidental or consequential damages including lost data, information or income sustained or incurred in connection with the use, operation or inability of use the system.
18. The North Webster Community Public Library will not be responsible for the accuracy, nature or quality of information stored on its hard drives or servers; nor the accuracy nature or quality of information gathered through library-provided Internet access. The North Webster Community Public Library will not be responsible for unauthorized financial obligations resulting from library-provided access to the Internet.
19. In consideration for the privilege of using the Internet and for having access to the information contained on the Internet, users hereby release, indemnify, defend and hold harmless the North Webster Community Public Library, its trustees, employees and agents.
20. Access to the computer stations is available during library hours, but users must end their sessions, printing included, fifteen minutes prior to closing.
21. Users may not attempt in any way to alter, damage, abuse or sabotage computer equipment or software, alter configurations, or install any software.
22. Users must respect all copyright laws and licensing agreements pertaining to software, files or other resources obtained via the Internet.
23. Chat rooms are not available to the user via the library's Internet stations.

Student Name (print) \_\_\_\_\_ Student Date of Birth \_\_\_\_\_

Parent or Guardian SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_  
(to be signed in front of Library Staff) \_\_\_\_\_ Staff Initials